

Adam Smith

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Economics/Finance resume

EAP included

EDUCATION

University of California, Santa Barbara

Bachelor of Arts, Economics

- Cumulative GPA 3.53

Santa Barbara, CA

Expected: June 2019

Sciences Po

UCSB Education Abroad Program

- Relevant Coursework: International Finance, Political Economy of Europe

Paris, France

Fall 2017

EMPLOYMENT HISTORY

XYZ Corporation

Investment Banking Analyst Intern

- Supported M&A advisory and merchant banking terms serving middle-market infrastructure service companies
- Produced weekly and quarterly infrastructure valuation reports that included transactions and industry analyses
- Performed valuation analysis utilizing comparable companies and discounted cash flow models

San Francisco, CA

June 2018 - August 2018

UCSB Recreational Center

Supervisor

- Managed junior employee schedules and ensured all shifts were filled
- Scheduled and conducted new hire interviews
- Led the staff sustainability committee aimed at decreasing the environmental footprint of the recreational center

Santa Barbara, CA

October 2016 - Present

Smith & Co. Attorneys at Law

Office Administrator

- Spearheaded the digitalization of all office documents and files
- Developed time management skills by organizing and scheduling appointments
- Established customer service skills by answering customer calls and directing them to the appropriate person

Los Angeles, CA

May 2015 - September 2015

LEADERSHIP

Finance Connection

Treasurer

- Organized and budgeted for Finance Night, an annual career fair connecting students with finance employers
- Collaborated with executive committee to ensure a valuable experience for all club members
- Coordinated the club's quarterly budget to fund a variety of weekly events

UCSB

January 2018 - Present

ACTIVITIES, SKILLS, INTERESTS

- **Activities:** Investment Advisory Club, Finance Connection
- **Technical Skills:** Thomson One Analytics, Capital IQ, Morningstar, Salesforce
- **Interests:** Managing personal portfolio